



Production of National Reports

A report should be produced for each country represented in the project. It must provide an overview of Trade Union - University collaboration in the provision of Work-based LLL opportunities to TU members.

Reports should be minimum 3 pages in length. They should be in **two** versions - in your own language and in English. The translation budget can be used for the associated translation work – contact the Co-ordinator for further information.

The report should include:

- A brief overview of this activity within your country - its scale, scope and key features
- Some comment on the political and legislative context
- Any comment on the effectiveness of the activity
- Examples of good practice arising from this activity
- Any issues for future development of collaborative working
- Where there is little or no such activity, identification of some of the barriers and opportunities for future development
- Identification of any potential opportunities for future collaboration within your country, either:
 - with new partners or
 - with new activities
- Any websites which are sources of further information
- The references for key documents and where they can be obtained.
- A glossary (or explanation) of any technical terminology – particularly where you are aware that ambiguity or confusion could arise.

Please submit your report to Project Co-ordinator Alison Hughes

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ajh 2008